Running the Patient Education Reports in the Clinical Reporting System (CRS)

Key for understanding this script:
- Things that are **bold** indicate information that you will need to type in RPMS
- Words that are in `Courier New Font` is what you will see in RPMS
- Words that are in Arial Font is information that I am providing in the script; I will try to draw a box around RPMS sessions, so you will know where they start and where they stop
- **<ENTER>** means that you should hit the Enter or Return key on your keyboard

You can find the Clinical Reporting System on your RPMS menu as shown below, or you can type **^GPRA** and be taken directly to the CRS menu. Note: you will need to have the RPMS keys to access the CRS application and you will need to have this menu option added to your screen. If you do not have access to it or if you are unsure, talk with your RPMS site manager or computer information specialist (IT department).

Step 1: Find the CRS Application

```
   ATS    Search Template System ...
   3P     Third Party Billing System ...
   AR     A/R MASTER MENU ...
   ARP    PCC Management Reports ...
   ASU    STORES - Regional Warehouse Reporting System ...
   BUDM   RPMS Uniform Data Systems (UDS) Reporting System ...
   CIHA   CIHA Management Reports ...
   CMS    Case Management System ...
   CRED   CREDENTIALS Tracking System ...
   GPRA   IHS Clinical Reporting System (CRS) Main Menu …        <--This is the menu
   MAN    MANAGER REPORTS ...                                        option for CRS
   NS     Nursing Acuity System ...
   PER    Personnel System ...
   QA     QA/UR System ...
   QAI    QAI MANAGEMENT System Menu ...
   RCIS   Referred Care Information System ...
   VS     IHS Vital Statistics Registry ...

Select Administrative Systems Option: GPRA <ENTER>  IHS Clinical Reporting System


            ****************************************************
            **    IHS/RPMS CLINICAL REPORTING SYSTEM (CRS)    **
            ****************************************************
                         Version 9.0 Patch 1

   CI09   CRS 2009 ...
   CI08   CRS 2008 …           Choose the most recent version of
   CI07   CRS 2007 ...         CRS to run. In this example CRS
   CI06   CRS 2006 ...         2009 is the most recent release
   CI05   CRS 2005 ...
   GP04   GPRA+ FY04 ...
   GP03   GPRA+ FY03 ...
   GP02   GPRA+ FY02 ...



Select IHS Clinical Reporting System (CRS) Menu Option: CI09 <ENTER>  CRS 2009
```

Step 2: Choose the Other National Reports option - this is where you will find the patient education reports

```
                    ********************************
                    **      IHS/RPMS CRS 2009      **
                    **  Clinical Reporting System  **
                    ********************************
                            Version 9.0 Patch 1


   RPT    Reports ...
   SET    System Setup ...
   AO     Area Options ...



Select CRS 2009 Option: RPT <ENTER>  Reports

                         *************************
                         **   IHS/RPMS CRS 2009  **
                         **      Reports Menu     **
                         *************************
                              Version 9.0 Patch 1



   NTL    National GPRA & PART Reports ...
   LOC    Reports for Local Use: IHS Clinical Measures ...
   OTH    Other National Reports ...
   TAX    Taxonomy Reports ...
n

Select Reports Option: OTH <ENTER>  Other National Reports

                    ********************************
                    **      IHS/RPMS CRS 2009      **
                    **   Other National Reports   **
                    ********************************
                            Version 9.0 Patch 1

   GPU    GPRA & PART Performance Report
   ONM    Other National Measures Report
   OST    Other National Measures Report Patient List
   EO     Executive Order Quality Transparency Measures Rpt
   ELD    Elder Care Report
   HED    HEDIS Performance Report
   PED    Patient Education Reports ...


Select Other National Reports Option: PED <ENTER>  Patient Education Reports
```

Step 3: Choose which report you want to run; a description of each report will appear in the following walk-throughs:

```
              ***************************************
              **          IHS/RPMS CRS 2009         **
              **   Patient Education Reports Menu   **
              ***************************************

                          Version 9.0 Patch 1
   PCM     Patient Education w/Community Specified
   P3      Patient Education w/Patient Panel Population
```

Step 3a: the Patient Education with Community Specified Report

```
Select Patient Education Reports Option: PCM <ENTER>  Patient Education w/
Community Specified

This will produce a report for all patients in the User Population for
Patient Education performance measures you specify for a given period.
You will be asked to:  1) select the measures, and provide 2) the
reporting period, 3) the baseline period to compare data to, 4) the
community taxonomy to determine which patients will be included, and
5) the patient population (i.e. AI/AN only, non AI/AN, or both) to
determine which patients will be included.

You will be given the opportunity to export this data to the Area
Office.  If you answer yes, this option will produce a report in export
format for the Area Office to use in Area aggregated data.  Depending on
site specific configuration, the export file will either be automatically
transmitted directly to the Area or the site will have to send the file
manually.
PRESS ENTER: <ENTER>

     Select one of the following:

          S          Selected set of Measures
          A          All Measures

Run the report on: S//A <ENTER> All Measures
```

```
        Select one of the following:

              1            January 1 - December 31
              2            April 1 - March 31
              3            July 1 - June 30
              4            October 1 - September 30
              5            User defined date range
```

> CRS will always run reports on 3 years of information.
> • The first year is the year you choose.
> • The second year is the year before your choice. For example, if you choose 1985, the second year will default to 1984.
> • The third year is called the baseline year and can be any year you want.

```
Enter the date range for your report: 1 <ENTER>  January 1 - December 31

Enter the Calendar Year for the report END date.  Use a 4 digit
year, e.g. 2009
Enter Year:  2009 <ENTER>  (2009)

Enter the Baseline Year to compare data to.
Use a 4 digit year, e.g. 1999, 2000
Enter Year (e.g. 2000):  2007 <ENTER>  (2007)

The date ranges for this report are:
     Report Period:           Jan 01, 2009 to Dec 31, 2009
     Previous Year Period:    Jan 01, 2008 to Dec 31, 2008
     Baseline Period:         Jan 01, 2007 to Dec 31, 2007

Specify the community taxonomy to determine which patients will be
included in the report.  You should have created this taxonomy using QMAN.

Enter the Name of the Community Taxonomy: GPRA EBCI COMMUNITIES//  GPRA <ENTER>
```

> Choose any taxonomy you want. It can be your GPRA taxonomy or a panel of patients you've created with QMAN or VGEN. In this case the GPRA taxonomy came up as the default, so I selected it.

```
PATIENT LISTS
Do you want patient lists for any of the measures? N// YES <ENTER>
```

> Choose this option only if you want to see the individual patient data. Running a patient list will significantly increase the length of your report! It's a great tool for checking on problems or validating information.

```
* indicates the list has been selected

1)   List of User Pop Pts who received Pt Ed during Report Period
2)   List User Pop Pts w/pat ed during report period, w/summed time by provider
3)   List of User Pop Pts who received pt ed during report period, w/count of eac
4)   List of User Pop Pts who received pt ed during the Report Period w/topic, if
5)   List of User Pop Pts who received pt ed during report period, w/prov disc
6)   List of User Pop Pts w/ pt ed w/ level of understanding, if any
7)   List of User Pop Pts w/Pat Ed w/Goal Setting information

S    Select List                          D    De Select List
A    All Lists                            Q    Quit

Select Action:+//  S <ENTER>  Select List

Which item(s):  (1-7): 7 <ENTER>
```

```
* indicates the list has been selected

1)   List of User Pop Pts who received Pt Ed during Report Period
2)   List User Pop Pts w/pat ed during report period, w/summed time by provider
3)   List of User Pop Pts who received pt ed during report period, w/count of eac
4)   List of User Pop Pts who received pt ed during the Report Period w/topic, if
5)   List of User Pop Pts who received pt ed during report period, w/prov disc
6)   List of User Pop Pts w/ pt ed w/ level of understanding, if any
*7)  List of User Pop Pts w/Pat Ed w/Goal Setting information
```

You can see that only item 7 has an asterix (*) beside it, this means
I'll get a printout of everyone who had documentation of goal setting

```
Select Action:+// Q <ENTER>      Quit
```

Quitting means that you don't want to
select anymore patient lists - don't
worry, you won't quit out of the report!

```
Select List Type.
NOTE:  If you select All Patients, your list may be
hundreds of pages and take hours to print.


      Select one of the following:

          R         Random Patient List
          P         Patient List by Provider
          A         All Patients

Choose report type for the Lists: R//A <ENTER> All Patients

      Select one of the following:

          1         Indian/Alaskan Native (Classification 01)
          2         Not Indian Alaskan/Native (Not Classification 01)
          3         All (both Indian/Alaskan Natives and Non 01)
```

```
Select Beneficiary Population to include in this report: 1//1 <ENTER>    Indian/
Alaskan Na
tive (Classification 01)

Do you wish to export this patient education data to Area? NO <ENTER>


          SUMMARY OF FY 09 PATIENT EDUCATION REPORT TO BE GENERATED

The date ranges for this report are:
     Report Period:            Jan 01, 2009 to Dec 31, 2009
     Previous Year Period:     Jan 01, 2008 to Dec 31, 2008
     Baseline Period:          Jan 01, 2007 to Dec 31, 2007

The COMMUNITY Taxonomy to be used is: GPRA EBCI COMMUNITIES

Please choose an output type.  For an explanation of the delimited
file please see the user manual.


     Select one of the following:

          P          Print Report on Printer or Screen
          D          Create Delimited output file (for use in Excel)
          B          Both a Printed Report and Delimited File

Select an Output Option: P//
```

Step 3b: the Patient Education with Panel Selection Report

```
This will produce a report for all patients in the User Population for Select Pa-
tient Education Reports Option: P3  Patient Education w/Patient Panel P
opulation
                        2009 Patient Education Report
          Report on all Patients in a User Defined Search Template


This will produce a Patient Education Report for one or more measures for
a year period you specify.  You will be asked to provide: 1) the reporting
period and 2) the baseline period to compare data to.

NOTE:  With this option all patients in a user defined search template
will be included in the report.  The user population user logic will NOT
be applied. You can create a search template using Q-MAN, PGEN, VGEN or
other RPMS options.
PRESS ENTER: <ENTER>

Please enter the search template name.  The template will contain a
panel of patients defined by the user.

Enter SEARCH TEMPLATE name: CCL-BROWNTEST <ENTER>
                        Here is where you will type in your search template of
                        patients that is generated by QMAN, VGEN, or PGEN
                        This is a sample panel I made at Cherokee



       Select one of the following:

            S          Selected set of Measures
            A          All Measures

Run the report on: S// S <ENTER> Selected set of Measures
            ┌─────────────────────────────────────────────────────────────┐
            │In the previous example, I selected all measures. In this one, I will select│
            │two measures. It works the same way that the patient list option works.     │
            └─────────────────────────────────────────────────────────────┘
```

```
S    Select Measure        D    De Select Measure    Q    Quit

Select Action:+// S <ENTER>    Select Measure
Which item(s):  (1-7): 3,4 <ENTER>

* indicates the performance measure has been selected
1)  Rate of User Population Patients Receiving Patient Education
2)  Rate of Time by Provider Discipline
*3)  Rate for Top 25 Diagnoses with Education
*4)  Rate for Top 25 Education Topics
5)  Rate for Top 15 Provider Disciplines Who Educated
6)  Rate of Patient Understanding of Education
7)  Goal Setting
```

```
S     Select Measure        D     De Select Measure     Q     Quit

Select Action:+// Q <ENTER>    Quit

        Select one of the following:

             1          January 1 - December 31
             2          April 1 - March 31
             3          July 1 - June 30
             4          October 1 - September 30
             5          User defined date range

Enter the date range for your report: 1 <ENTER> January 1 - December 31

Enter the Calendar Year for the report END date.  Use a 4 digit
year, e.g. 2009
Enter Year:  2009 <ENTER>   (2009)

Enter the Baseline Year to compare data to.
Use a 4 digit year, e.g. 1999, 2000
Enter Year (e.g. 2000):  2007 <ENTER>   (2007)

The date ranges for this report are:
     Report Period:          Jan 01, 2009 to Dec 31, 2009
     Previous Year Period:   Jan 01, 2008 to Dec 31, 2008
     Baseline Period:        Jan 01, 2007 to Dec 31, 2007

PATIENT LISTS
Do you want patient lists for any of the measures? N// NO <ENTER>


           SUMMARY OF FY 09 PATIENT EDUCATION REPORT TO BE GENERATED

The date ranges for this report are:
     Report Period:          Jan 01, 2009 to Dec 31, 2009
     Previous Year Period:   Jan 01, 2008 to Dec 31, 2008
     Baseline Period:        Jan 01, 2007 to Dec 31, 2007

The Patient Panel Population:  CCL-BROWNTEST

Please choose an output type.  For an explanation of the delimited
file please see the user manual.


        Select one of the following:

             P          Print Report on Printer or Screen
             D          Create Delimited output file (for use in Excel)
             B          Both a Printed Report and Delimited File

Select an Output Option: P//
```